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**Greenhaugh Primary School**  
**Greenhaugh**  
**Hexham**  
**Northumberland**  
**NE48 1LX**



**Telephone: 01434 240208**  
**Email: [admin@greenhaugh.northumberland.sch.uk](mailto:admin@greenhaugh.northumberland.sch.uk)**  
**Interim Headteacher: Mrs Jo Trotter**

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Tuesday 5<sup>th</sup> January 2021

Dear Parents,

Thank you to all of you who have been in touch over the past 24 hours.

It has been really lovely to meet some of the children today.

I appreciate that there has been a lot of information to take in over the past day and that you have probably been bombarded with emails from various workplaces as well as school.

In view of this, and to help us plan things like school meals, it would be really helpful if you could let school know **by Friday 8<sup>th</sup> January** if you are a key worker and you are planning to send your child into school in the next few days or whether you are going to keep your child/ren at home. There will be an opportunity to review your decision every two weeks i.e. during the week of the 18<sup>th</sup> January and then again on the 1<sup>st</sup> February.

For those children who are in school, a meal will be provided as usual. This may not always be a hot meal for reasons to do with staffing. Milk has also been cancelled until half term. If you have paid for milk for this term, this money can be carried over to the summer term or refunded if this is better for you.

If you have any questions, please do just ask.

Kind regards,

**Jo Trotter**